

# JOBS MANAGEMENT

## Jobs in Microsoft Dynamics NAV 5.0

### BENEFITS:

- **Gain insight into your jobs and projects.** Plan smart with a quick, real-time overview of actual and planned costs, sales, and invoices for each job.
- **Link detailed planning and invoicing to each task.** Set up job tasks easily and include an itemized list for each that describes expected consumption of items, resources, and other costs, as well as whether it can be invoiced.
- **Manage fixed-price jobs.** Plan simple time-and-materials projects or more complicated fixed-price jobs. Separate amounts into schedule (budget), usage, and contract (sales).
- **Integrate jobs and projects with general company business processes.** Simultaneously post the usage of job expenses to both the general ledger and the job ledgers. Track job items purchased or consumed from stock with other company items.
- **Understand the value of work in progress (WIP).** Calculate WIP using five different methods and post to the general ledger for items, resources, and expenses. You can recalculate prior to posting, reverse previous WIP, and post new calculations.

**Manage each phase of your jobs and projects with flexible planning, budgeting, and accounting capabilities that help ensure your business is profitable each step of the way.**

Jobs in Microsoft Dynamics™ NAV makes it easier than ever to put individual project decisions in the bigger context of your business success. A single view gives you visibility into your current and planned projects. With Jobs, you can understand the true costs of your projects and get an accurate and detailed view of profitability. Jobs gives you data you can use to identify market trends, take on the right projects, and avoid committing to projects that you can't staff or profit from.

Job Task No.	Description	Job Task Type	WIP-Total	Total	Job-Forms Group	Schedule (Time Cost)	Schedule (Costs)	Usage (Cost)	Contract (Cost)	Contract (Cost)
1000	Setting up Right Work Areas									
1100	Preliminary Services									
1110	Determining Specifications	Planning			SETTING UP	\$27.00	\$24.00	\$27.00	\$24.00	
1120	Selecting Materials	Planning			SETTING UP	\$27.00	\$24.00	\$27.00	\$24.00	
1130	Obtaining Customer Approval	Planning			SETTING UP	\$27.00	\$24.00	\$27.00	\$24.00	
1190	Total Preliminary Services	End-Total	1000	1000		\$201.00	\$180.00	\$201.00	\$180.00	\$42.00
1200	Assembling the Furniture etc.									
1210	Assembling the Furniture etc.	Planning			SETTING UP	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$7,000.00
1290	Total Assembling the Furniture	End-Total	1000	1290		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$7,000.00
1300	Cleaning the Site									
1310	Meeting with the Customer	Planning			SETTING UP	\$27.00	\$24.00	\$27.00	\$24.00	
1390	Total Cleaning the Site	End-Total	1000	1390		\$27.00	\$24.00	\$27.00	\$24.00	\$24.00
9990	Total Setting up Right Work Areas	End-Total	1000	9990		\$1,421.00	\$1,388.00	\$1,421.00	\$1,388.00	\$8,000.00

*Eight different amount categories give you an overview of actual and planned costs for each task. Drill down for additional detail.*

With Jobs, you can handle multiple job types, including projects based on time and materials, fixed-price, and cost and time. You can set up new jobs quickly and easily, compare actual and budgeted sales and costs in real time, and calculate the value of work in progress (WIP) for accurate company financial statements. Tight integration of job costs and consumption with the general ledger and item tracking help you understand the big-picture impact of each job decision.

## FEATURES:

<b>Flexible budget structure</b>	Plan the activities for both time-and-materials and fixed-price jobs. Enter and update cost and sales budget estimates for job activities. Plan the contract amount independent of sales value of work.
<b>Detailed job tasks</b>	Set up job tasks as simply as you would set up a chart of accounts. Mandatory job task lines help ensure accurate cost recording. Associated planning task lines add detail about required resources, items, and ledger expenses and show planned dates for use and invoicing.
<b>Contract amounts</b>	Handle fixed prices for different parts of your project and plan contract amounts independent of the sales value of the work to be performed and the usage on the job.
<b>Job invoicing</b>	Create invoices to match the planning lines for your jobs and automatically apply sales and usage amounts for improved control over invoice content. Issue credit memos and update planning amounts for the job.
<b>Work in process and revenue recognition</b>	<ul style="list-style-type: none"><li>• Handle WIP on a time-and-materials or fixed-price basis, as well as investment projects.</li><li>• Select from five different methods for calculating WIP, including cost value, sales value, recognizable cost, percentage of completion, and completed contract.</li><li>• Recalculate WIP and recognition as often as necessary prior to posting.</li><li>• Multiple posting groups can be used in a single job, enabling you to make detailed WIP and recognition postings in the general ledger for items, resources, and general ledger expenses.</li><li>• Exclude job tasks from the WIP calculation to avoid carrying negative results throughout the entire job.</li></ul>
<b>Job-specific pricing</b>	Set up job-specific prices for items, resources, and general ledger expenses, including using the cost-plus method of pricing. Or, if no special pricing is required, apply standard customer price mechanisms.
<b>Fixed-price project planning</b>	Plan and invoice fixed-price projects using Planning Line types. Set up specific prices for items and resources for each job, as well as for general ledger account expenses. Automatically suggest usage entries based on the difference between planned usage and actual usage.
<b>Item cost adjustments</b>	Link item ledger entries for job usage to job ledger entries to provide the basis for item cost adjustments in jobs.
<b>Multicurrency capability</b>	Plan and manage jobs in other currencies with automated currency conversion and invoicing in local or foreign currency.
<b>Integrated item tracking</b>	Job items with serial or lot numbers, whether purchased specifically for the job or consumed from stock, can be tracked by standard item tracking methods.
<b>Time sheet entry</b>	Reduce time sheet entry time by suggesting job journal lines based on job planning lines.

For more information about Jobs in Microsoft Dynamics NAV, visit [www.microsoft.com/dynamics/nav](http://www.microsoft.com/dynamics/nav).

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